

OLL 85-1929/1

Office of Legislative Liaison
Routing Slip

STAT

TO:

	ACTION	INFO
1. D/OLL		X
2. DD/OLL		X
3. Admin Officer	X	
4. Liaison		X
5. Legislation		X
6. []		X
7.		
8.		
9.		
10.		

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SUSPENSE

9 August 85
Date

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Action Officer:	[]
Remarks:	[]

BC / 23 July 85
Name/Date

TRANSMITTAL SLIP		DATE 22 July 1985
TO: Director/OLL		
ROOM NO. 7D43	BUILDING HQS	
REMARKS:		
STAT		
FROM: AO/DCI		
ROOM NO. 7D19	BUILDING HQS	

LEGISLATIVE LIAISON
85-1929/1

22 July 1985

MEMORANDUM FOR: Executive Director
Chairman, National Intelligence Council
General Counsel
Inspector General
Director, Office of Legislative Liaison
Director, Public Affairs Office
Comptroller
Senior Review Panel
History Staff

ALL INFO
Receipt # **DCI**
Record

FROM:
Administrative Officer, DCI

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SUBJECT: Reporting Significant Personnel Performance
and Initiatives

REFERENCES: a. Memorandum from Executive Secretary, dated
19 July 1985, Subject: Inputs for the DCI Re
Excellence
b. Memorandum from AO/DCI, dated 2 July 1985,
Subject: Same Subject

We have been asked by the Executive Secretary, on behalf of the DCI,
to provide examples of employee excellence or initiatives sooner than
originally specified in the References. Please note that this refers only
to those examples of performance which have not or may not be recognized
by an award. In order to meet this new deadline, Office submissions
should be forwarded to the DCI Administrative Office by close of business,
9 August 1985. A negative response would be appreciated.

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cc: O/DDCI
Admin Officers

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